

# City of Walker Park Facility Rental Policies

## Reservations

- Reservations can be made starting January each year.
- Season: April through October
- Reservations must be made at least 48 hours in advance.
- Full payment due at time of reservation.
- Reservations must be made online at [www.walkericeandfitness.com](http://www.walkericeandfitness.com).

## Cancellations/Changes

- Cancellations must be made at least 20 days in advance of rental date to receive a full refund.
- Cancellations less than 20 days to 6 days prior to the rental date will be refunded minus \$25 admin fee.
- No refunds less than 6 days from the rental date. This includes for weather-related conditions.

Facility	Resident Rate	Non-Resident Rate
<b>Pavilions – Alpine &amp; City Central Park</b>	\$50 (4 hours) + \$20 for each additional hour	\$100 (4 hours) + \$20 for each additional hour
<b>Pavilion – Community Park</b>	\$70 (4 hours) + \$20 for each additional hour	\$120 (4 hours) + \$20 for each additional hour
<b>Inline Skating Rink</b>	\$40 per hour	\$80 per hour
<b>Soccer Fields (nets included)</b>	\$40 per hour	\$80 per hour
<b>Softball Fields (Bases not included)</b>	\$40 per hour	\$80 per hour
<b>Volleyball Courts</b>	\$40 per hour	\$80 per hour
<b>Large Gathering Permit (over 50 people)</b>	\$150	\$200
<b>Additional Maintenance Fee*</b>	\$70 per hour	\$70 per hour

## Rental Priorities

Scheduling of ‘outdoor recreation facilities’ under the control of the Parks and Recreation Department will occur with the following priority:

1. Any City of Walker sponsored program, event, or activity.
2. Any Kenowa Hills Public Schools program or activity in City Central Park.
3. Any activity or league subject to a City of Walker contract, with priority given to participants that live within the City of Walker. Will include rental fees and/or admin fees.
4. Other public or private organizations or individuals, taken on a “first come-first served” basis. Will include rental fees.

## Rental Guidelines, Policies and Procedures

- The City of Walker may enforce additional regulations which are deemed necessary to protect property and promote safety.
- The City of Walker reserves the right to refuse or revoke a permit at any time.
- The City of Walker reserves the right to require the applicant to furnish, before use of the facilities, a certificate of liability insurance coverage naming the City of Walker as additional insured.
- Reservations are valid for the posted permit holders. Copies of permit are issued via email at the time of reservation.
- The person who made the reservation must be on site for the entire rental and is responsible for the attendees.
- The permit holder is responsible for all damages incurred to parks and property during its use.
- Nothing will be sold, exhibited, or displayed without permission from the Walker City Manager’s Office.
- All renters are required to dispose of their own trash.
- Renters are responsible for their own set-up, break-down and cleaning of picnic tables and shelters.
- The shelter must be left in the condition that it was found. Decorations and signage may not be stapled, taped, or adhered to pavilion, or picnic tables.
- Renter must abide by the City of Walker noise ordinance during reservation.
- Additional costs may be incurred for administrative, maintenance, excess trash removal, or property damage.
- Pets are not permitted on ballfields, rink, or courts.
- Alcoholic beverages are not allowed in any City of Walker Parks.
- All motorized vehicles on city park properties/trails are prohibited.
- All recreation facilities close at dark or 10pm. Exception: City Sponsored Events.
- Pavilions: No water hookups are available. No grills are on-site, but you are permitted to bring your own.

*No facility fees will be charged to public organizations, such as units of government, public school districts, libraries, etc., unless the Walker City Manager determines that fees are necessary to cover expenses related to facility preparation, public safety services and/or facility clean up.*

**\* Maintenance Fee can include but is not limited to excess trash removal; relining fields or any function that requires City of Walker staff presence.**